



U.T. Administration of  
Dadra & Nagar Haveli and Daman & Diu,  
Deptt. of Fire & Emergency Services,  
Fire Force Headquarters, Daman,  
Daman - 396 215.  
E-Mail ID: [sfo-dmn-dd@nic.in](mailto:sfo-dmn-dd@nic.in).



No. 11/13/Appoint-Director/2025-DFES/ 68

Dated: 08/05/2025.

## **ADVERTISEMENT**

The Department of Fire & Emergency Services, U.T. Administration of Dadra & Nagar Haveli and Daman & Diu invites application from eligible candidates (retired Government Officers) for appointment as Director of Fire & Emergency Services, DNH and Daman & Diu on contractual and Last Pay drawn (-) minus pension basis on who fulfills the conditions mentioned herein as under.

S.No.	Particulars	Details
1	Name of Post	Director of Fire & Emergency Services, DNH and Daman & Diu
2	Number of Post	01 (One)
3	Eligibility	Any retired Government Officer from the Central/State Government / PSU possessing the desired qualification and experience.
4	Experience	Must possess a minimum of 15 years of experience as Group B and/ or Group A in field of Fire Service.
5	Qualification	i) Degree from a recognized university or equivalent. ii) Candidate should have passed Advanced Diploma in Fire Engineering from National Fire Service College (N.F.S.C.), Nagpur or Grade - I IFE India or Associate / Membership Diploma of the Institute of Fire Engineers (U.K.) or Degree in Fire Engineering.
6	Nationality	The candidate must be an Indian citizen
7	Remuneration	A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period.
8	Scope of Work	(i) The Director of Fire & Emergency Services shall exercise superintendence and control over the Fire and Emergency Services Organization and shall be responsible for the efficient functioning of Fire and Emergency Services.

10.6

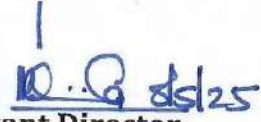
		<p>(ii) He/ She shall take all such necessary steps, subject to the powers given to him under the relevant Act/ provisions, for the protection of life and property from fire and to minimise its effects;</p> <p>(iii) He/ She shall supervise over issues such as serious outbreak of fire when the Station Fire Officer and the Assistant Station Fire Officer consider his/ her presence necessary. When the Station Fire officer or the Assistant Station Fire Officer is in attendance at a fire, he shall exercise his control not only on the Fire Force, but also on all other forces and essential services including Volunteers from the public engaged in putting out fire.</p>
--	--	---

Candidate should submit the detailed Bio-Data in the prescribed format with a recent Passport Size photograph duly self-attested and photocopies of testimonials in support qualification, experience and age should be sent by RPAD/courier or by hand in a sealed cover mentioning in bold letter **"Application for the post of Director"** and should be addressed to the Office of the Assistant Director (Fire & Emergency Services), Plot No. 51, OI DC, Somnath, Nani Daman - 396 215.

The last date for receiving application from the eligible candidates will be 17/05/2025. Application received after the closing date or without the prescribed documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected and no further correspondence shall be entertained in this regard.

The candidate will be shortlisted on the basis of aforementioned eligibility criteria and thereafter shortlisted candidates will be called for personal interview. The date of the interview will be intimated separately after shortlisting of candidates.

The selection will be on the basis of performance in the interview subject to fulfilment of eligibility criteria, i.e. the relevant qualification & experience. The decision of the competent authority on selection of candidates shall be final.

  
**Assistant Director,  
 Fire & Emergency Services,  
 DNH & Daman & Diu  
 Daman.**

Copy to: -

1. The SIO, NIC Daman for uploading the advertisement on the official website of the UT Administration for wide publicity.
2. Office copy.

## **ANNEXURE**

**Application for the post of Director of Fire & Emergency Services, DNH and Daman & Diu in the Department of Fire & Emergency Services, Dadra & Nagar Haveli and Daman & Diu.**

Recent  
passport size  
photo

1.	Full Name (in Block letters)		
2.	Father's/Husband's Name		
3.	Date of Birth (DD/MM/YYYY)		
4.	Contact details	Mob. No.	
		Email ID	
5.	Address for communication with pin code.		
6.	Date of Joining of Government Service		
7.	Age as on date		
8.	Whether SC/ST/OBC		
9.	Whether Physical handicapped		
10.	Date of retirement and the post which retired (enclose copy of retirement order)		
11.	Name of the Ministry/Department from which retired		
12.	Last Pay Drawn (please enclose copy)		
13.	Education /Technical Qualification (Please enclose copy of Certificate/ Mark Sheet)		
14.	P,P,O No. (Please enclose copy)		
15.	Details of Computer Knowledge		
16.	Brief particulars of Experience of the last of 10 years (assignment-wise ) [A separate sheet may be annexed]		

I hereby declare that the particulars furnished above true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Fire & Emergency Services, DNH and Daman & Diu. I have read this circular and ready to accept all the terms and condition.

Signature

Place:

Date:

(Full name of the applicant)